

April 5, 2006 AACRAC MEETING MINUTES

Members present: Steve Hanlin, Loren Jones, Briony Lachinski, Les Lewis, Patricia Federico, Jeremy Singer, Amanda Toot, Jaci Weese, Emilie Zehr

Absent with notification: Kent Heikens, Robert Stoker

The order of items presented in these meeting minutes is consistent with presentation at this meeting and does not necessarily correspond with the order of proposed agenda items.

1. Meeting called to order at 1:05 p.m.
2. Approval of March minutes: Changes as follows.
 - a. #5a. Loren Jones moved to strike “club” and replace with “chapter”
Jeremy Singer motioned to accept the March 1, 2006 minutes as amended, Mr. Jones seconded. Motion carried by voice vote.
3. Women’s History Month observance: Amanda Toot, April observance coordinator, placed posters on the bulletin boards in both A and B wing at NADC. It was stated that NVSL had acquired a presenter to speak at their facility. It was suggested that we interact with NVSL to better utilize speakers and other scheduled activities. Carol Moran stated that escorts could be arranged if anyone wanted to hear their speaker. Jaci Weese inquired about getting the NVSL speaker to do a presentation here at NADC at a later date.
4. May observance: Asian-Pacific Month. Loren Jones, May observance coordinator, stated that no purchases had been made as of yet for this month’s observance, but he wished to keep that option open to him. He was also looking for a video to show and suggested two that he is considering; Becoming American - A Chinese Experience and Hawaii’s last Queen. It was suggested that the Hawaii movie might fit more appropriately into the Asian-Pacific theme. It was also suggested to try and present a more controversial aspect of Asian-Pacific heritage. Briony Lachinski pointed out that we should celebrate the heritage and not bring negative aspects of this culture into view at this time. Jeremy Singer questioned the proper name of the month’s observance. Steve Hanlin said he would check the national EEO website.
5. Internship: Amanda Toot stated that four students put in applications for the summer internship at NADC (GW Carver Internship). Two scientists looked at these applicants, but neither were chosen for a position. Carol Moran did point out that NADC had been the second and third choice of employment for the students.
6. Budget. Amanda Toot stated that the budget for next fiscal year (2006-2007) was due. She used the budget from this year to produce next years. The amount allotted per observance (\$250) will remain the same. Honorariums will be considered on a case-by-case basis. All money for this fiscal year (2005-2006) must be spent by September 30, 2006.
7. Website update – No updates were made.
 - a. Steve Hanlin, chairman, did ask for verification on next months meeting date (May 3, 2006) so that he can place that on the website.

Finalized minutes, approved May 3, 2006. No corrections were made. Minutes approved as presented.

- b. Loren Jones informed Steve that the hyperlink to Rod enterprises did not work as of that morning. Steve said he would look into it.
- 8. EEO committee: Steve Hanlin stated that the committee met last Tuesday via conference call, but he was not available to participate. The topic of the call was Midwest Outreach activities. Mr. Hanlin said he would put together what each person (center) is doing for their outreach activities.
- 9. Subcommittee report – Mobbing: Emilie Zehr informed the committee that she had located a speaker for the Mobbing/Harassment topic. Gene Diesinger, PhD from ISU would be speaking here at NADC April 13, 2006 from 12 – 1 pm. The subject of the presentation would be Mobbing/Harassment in the Workplace. Ms. Zehr requested AACRAC present an honorarium to Mr. Diesinger in the amount of \$100. Loren Jones motioned for the honorarium, Steve Hanlin seconded. Motion was carried by voice vote.
- 10. New Business:
 - a. April 27, 2006 is Take your son/daughter to work day. No AACRAC activities were planned for this observance.
 - b. There will be no June or July AACRAC meeting.
 - c. Next scheduled meeting will be Wednesday, August 2, 2006.
- 11. Meeting Adjourned 1:55pm.

Meeting minutes submitted: Patricia Federico, Secretary
Amanda Toot, Committee Chairperson.